

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, DECEMBER 21, 2011**  
**7:30 P.M.**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

**November 16, 2011**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR NOVEMBER**

**Grade Seven**

Georgianna Lee  
Anthony Lara

**Sophomore Class**

Zabrielle Holloway  
Michael Gaglianone

**Grade Eight**

Calista Fitzherbert  
Kevin Carbone

**Junior Class**

Danielle Smalley  
Nickolas Hall

**Freshman Class**

Sarah DiLuzio  
Justin Spadea

**Senior Class**

Rebecca Rosetti  
Kyle Adams

**RECOGNITION OF THE FOLLOWING STAFF MEMBER UPON HIS RETIREMENT**

**RICHARD WILSON**

**1986 – 2011**

**FINANCE:**

1. Motion to approve bills payable when properly certified.
2. Motion to approve the October 31, 2011, financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.

3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of October 31, 2011, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of October 31, 2011 to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve the resolution to amend NJSBAIG (New Jersey School Boards Association Insurance Group) Bylaws.
6. Motion to approve Ameriflex to create the District's Section 125 Plan including the implementation of the Flexible Spending Account, in accordance with the provisions of the 2011 Health and Pension Reforms.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

1. Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$219.00	Nancy Scully	2/22-23/2012	National Association of School Psychologists 2012 Annual Convention
CST	\$219.00	Judith Marino	2/21-23/2012	National Association of School Psychologists 2012 Annual Convention
CST	\$219.00	Pat Porreca	2/22-24/2012	National Association of School Psychologists 2012 Annual Convention
CST	\$219.00	Noelle Bisinger	2/21,22,24/2012	National Association of School Psychologists 2012 Annual Convention
HS	\$249.00	Beth Canzanese	4/2/2012	National Leadership Conference – "Scaling Up Student Success"
HS	\$350.00	Tony Carbone	3/12-15/2012	Director of Athletics Association of New Jersey Workshop
HS	\$249.00	Eric Miller	4/2/2012	National Leadership Conference – "Scaling Up Student Success"
Central Administration	\$369.00, plus the cost of hotel accommodations (\$109.00) – total will not exceed \$500.00	Donald Borden	1/26-27, 2012	Techspo

2. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2011-2012 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$215.00	Rose Lang	February 6, 2012	Powerful Early Intervention Strategies to Help Students Struggling with Reading and Writing (K-2)
HAS	\$215.00	Debra Costello	February 6, 2012	Powerful Early Intervention Strategies to Help Students Struggling with Reading and Writing (K-2)
HAS	\$195.00	Bobbi Wescott-Graham	February 3, 2012	ASAP Conference (Association of Student Asst. Professionals)
MAS	\$350.00	Ted Clarke	February 8, March 7, April 18, May 30, 2012	Required School Leader Training in School Law, Ethics and Governance

3. Motion to approve the following as substitutes/home instruction tutors for the 2011-2012 school year:

Stefanie Crawford	Substitute Teacher	Grades K-6
Kathleen Smith	Substitute Teacher	Grades 7-12
Heather Ruoff	Substitute Teacher	Grades K-6
Kim Fox	Substitute Teacher	Grades 7-12
Jennifer Hoffman	Substitute Teacher	Grades K-6
Eric Juliani	Substitute Teacher	Grades 7-12

4. + Motion to approve Stephanie Dib, art teacher at Haviland Avenue School, as Art Club facilitator at Haviland Avenue School effective January 2012 through May 2012 at a stipend of \$1200.00 per year (prorated).

5. Motion to accept, with best wishes, the letter of resignation from district bus driver, Walter Murphy, effective retroactive to December 1, 2011. **(Separate Attachment)**

6. + Motion to approve the following volunteer coaches/staff for the Audubon Youth Wrestling 2011-2012 season:

#### **COACHING POSITIONS**

Blaise LaFrance – Volunteer Coach  
Herb Leary – Volunteer Coach

7. Motion to approve the Audubon Basketball Club Volunteers for the 2011-2012 school year as listed:

4 <sup>th</sup> Gr. Girls	Randy Grim	Coach Rec. Program
4 <sup>th</sup> Gr. Girls	Thomas MacDonald	Referee Rec. Program
5 <sup>th</sup> Gr. Girls	Tom Szatny	Coach Rec. Program
6 <sup>th</sup> Gr. Girls	Frank Covalessie	Asst. Coach Rec. Program
6 <sup>th</sup> Gr. Girls	Patrice Kilvington	Referee Rec. Program
6 <sup>th</sup> Gr. Girls	Vince Lavecchio	Coach Rec. Program
6 <sup>th</sup> Gr. Girls	Angela Brunner	Part Time Coach Rec. Program
4 <sup>th</sup> Gr. Boys	Jill Soffa Nermeth	Asst. Coach Rec. Program
4 <sup>th</sup> Gr. Boys	Peter Tait	Coach Rec. Program
5 <sup>th</sup> Gr. Boys	Richard Grubb	Coach Rec. Program
5 <sup>th</sup> Gr. Boys	Tim Trow	Coach Rec. Program
6 <sup>th</sup> Gr. Girls Traveling	Linda Rizzo	Travel Coach
5 <sup>th</sup> & 6 <sup>th</sup> Gr. Boys	AJ Olszewski	Coach
3 <sup>rd</sup> & 4 <sup>th</sup> Gr. Boys	Dawn Bentley	Coach

3 <sup>rd</sup> & 4 <sup>th</sup> Gr. Boys	Barry Fadio	Coach
3 <sup>rd</sup> & 4 <sup>th</sup> Gr. Girls	Tom DeFrates	Coach
3 <sup>rd</sup> & 4 <sup>th</sup> Gr. Girls	Larry Frockwiak	Coach
6 <sup>th</sup> Gr. Girls	Lisa Horn	Coach

8. Motion to approve the following resolution of the Board of Education eliminating a part time school psychologist position and creating a full time school psychologist position effective January 1, 2012.

9. Motion to approve the following resolution of the Board of Education eliminating a district inclusion facilitator position.

10 + Motion to approve the following elementary volunteers for the 2011-2012 school year:

Millie Rhoda	Haviland Avenue School
Teresa Reese	Mansion Avenue School
Richard Wilson	Mansion Avenue School

11. + Motion to approve Wilmington University graduate student, Jim Sacco, to complete an Internship for Master of Education in Elementary and Secondary School Counseling at Haviland Avenue and Mansion Avenue Schools effective January 9, 2012 through May 2012 with Bobbi Wescott-Graham and Cara Novick serving as cooperating counselors.

12. Motion to approve the following Rowan University student to complete his student teaching requirement at the high school as follows:

STUDENT	SCHOOL/SUBJECT	COOPERATING TEACHER	DATES
Steven Merdian	Music	Duane Trowbridge	3/12/12-5/4/12

13. Motion to approve the following to write curriculum for the 2011-12 school year as listed:

STAFF MEMBER	SUBJECT	STIPEND
Sebastian Marino	1. AP Chemistry and Related Lab Curriculum 2. Honors Chemistry and Related Lab Curriculum 3. Advanced Topics in Chemistry and Physics	\$600.00 per curriculum for a total of \$2400.00
Eric Miller	1. AP Biology and Related Lab Curriculum 2. Honors Biology and Related Lab Curriculum	\$600.00 per curriculum for a total of \$1800.00
Ron Latham	Fundamentals of Math and Elementary Algebra	\$300.00 for each course (half year each) for a total of \$600.00
Laurie Terrzano	Middle School French Cycle	\$150.00
Janelle Mueller	Trash to Treasure: Reclaiming Our Environment	\$600.00
Darren Hickman	7 <sup>th</sup> Grade Technology Cycle Course	\$150.00
Beth Canzanese	1. Success with Real World Practices 2. Personal Finance 3. Express Yourself	\$150.00 \$150.00 \$600.00

14. Motion to approve Andi Collazzo to facilitate collaboration retroactive to November 2011 and March 2012 and April 2012 (2 hours each day) on instructional strategies and

interventions, grades 7 and 8, based on the test stamina day analysis, at the contractual rate of \$55.00 per hour for six hours for a total of \$330.00.

15. Motion to approve payment to Alvina LaCasse for providing one and one-half hours of professional development, in November, to the PE Department in the area of transferring their health curriculum PowerPoint presentations to SMART Notebook, at the contractual rate of \$25.00 for preparation and \$55.00 per hour for the facilitation for a total of \$108.00.
16. + Motion to approve Patricia Martel to conduct 10 hours of analysis of the RTI program, specifically a longitudinal study of DIBELS and AIMS WEB results, in order to inform instruction and intervention, at the contractual rate of \$25.00 per hour for a total of \$250.00.
17. Motion to approve payment to Alycia Colucci for conducting two 30 minute workshops on flip cameras at the contractual rate of \$55.00 per hour and \$25.00 for an hour of preparation for a total of \$80.00.
18. + Motion to approve the 2012 After School Enrichment staff as listed:

<b>Instructors</b>	<b>Activity</b>	<b>Stipend</b>
Sue Moore	Variety Show	\$25.00 per hour
Augustus Stolte	Variety Show Assistant	\$ 7.00 per hour
Mad Science Staff	NJ Mad Science Program	\$76.00 per child
Sharon Sayers	Instant Wearable Art/Ceramics Combo	\$25.00 per hour
Mike Chazin	Woodworking Class	\$45.00 per hour
Sandy Masciantonio	MAS Liaison	\$12.00 per hour
Kristen Tegan	Cheerleading	\$16.00 per hour
Angela DiFilippo	Jr. Hi Volleyball (Approx)	\$20.00 per hour
Amanda Brown	Kids in Motion	\$40.00 per hour
Teresa D'Aprile	Crocheting (Approx)	\$25.00 per hour

Ellyne Dombro Chocolate Creations This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. This class is for child accompanied by parent.

Mitch Winkler Tennis Juniors - Ages 6-8  
Tennis Juniors - Ages 9-11 This class is offered in our Adult Evening Brochure and we advertise in After School Enrichment Program as well. Mr. Winkler is fingerprinted and has background check.

19. + Motion to accept, with best wishes, the letter of retirement from Ruth Fields, Mansion Avenue School teacher, effective July 1, 2012.
20. + Motion to approve the following extracurricular position at Mansion Avenue School for the 2011-2012 school year effective retroactive to September 2011 through June 30, 2012:

Elizabeth McCurdy Newspaper Club As per AEA Negotiated Agreement

21. Motion to approve the following winter coaching positions for the 2011-2012 sports season:

<b>NAME</b>	<b>SPORT</b>	<b>POSITION</b>
Robert Burke	Weight Room	Volunteer
Brennan Hample	Wrestling	Volunteer
John Petracci	Wrestling	Volunteer
Lucas Tavlas	Wrestling	Volunteer
Michael Timpano	Wrestling	Volunteer
Daryl White	Wrestling	Volunteer

Christina Morgan	Swimming	Volunteer
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22. + Motion to approve Eunice DeJesus-Englehart as long-term substitute teacher (part time BSI) at Mansion Avenue School, for Denise Murphy,(medical leave), at Step 1, MA – per diem rate of \$257.00, to include no benefits, effective January 3, 2012 through February 29, 2012. (Ms. DeJesus-Englehart is currently serving as long-term substitute teacher for Paul Rogers, medical leave of absence, and was approved for that position at the November BOE meeting.)
23. + Motion to approve an additional volunteer coach for the Audubon Youth Wrestling 2011-2012 season:
- Michael Killeen

**PROGRAM:**

1. Motion to approve revisions to the 2011-2012 school calendar to reflect the following:
  - January 2: District is closed for students and employees (Originally Open)
  - March 12: School is open a full day for all students and employees (Originally Closed for Teacher In-Service)
  - March 9: Day 1 Snow Make-up Day (Originally Day 2 Snow Make-up Day)
  - May 25: Day 2 Snow Make-up Day (Originally Day 3 Snow Make-up Day)
  - April 13: Day 3 Snow Make-up Day (Originally Day 4 Snow Make-up Day)
  - April 12: Day 4 Snow Make-up Day (Originally Day 5 Snow Make-up Day)
  - June 18: Teacher In-Service Day (Originally Last Day for Teachers)
  - June 19: Last Day for Teachers (Originally No School for students and Teachers)
  
2. Motion to approve the QSAC Statement of Assurance for 2011-12 due to the Department of Education January 9, 2012.
  
3. Motion to approve the following new courses as recommended by the Curriculum Committee of the Board:
  - Fundamentals of Math
  - Elementary Algebra
  - Middle School French Cycle
  - Trash to Treasure: Reclaiming our Environment
  - Advanced Topics in Chemistry and Physics
  - 7<sup>th</sup> Grade Technology Cycle Course
  - Success with Real World Practices
  - Personal Finance
  - Express Yourself
  
4. Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:
 

K-2 Math Curriculum Revisions, Aligning the Common Core Standards
  
5. Motion to approve the formulation of an Arts and Entertainment Club at the high school with Mary Ann Kavanaugh, Language Arts Instructor at the high school, serving as advisor.
  
6. Motion to approve the number of new students to be accepted into the School Choice Program for the 2012-2013 school year as follows:
 

Grade 9	30 students
Grade 10	3 students
Grade 11	4 students

7. Motion to approve the Audubon High School varsity baseball team to travel to Myrtle Beach and play a baseball tournament during spring break, departing April 7, 2012 and returning April 15, 2012, paid by the Audubon baseball boosters.
8. Motion to approve the following cheerleading competitions for the 2011-2012 school year:
  - Saturday, January 14<sup>th</sup> @ Paul VI High School \$85/team
  - Sunday Jan 15<sup>th</sup> @ Highland High School \$100/team
  - Sunday Jan 29<sup>th</sup> @ University of Penn, "Quaker Cheer Classic" \$150/team
  - Sunday, February 12 @ Hammonton High School, "Cupid Cheer Challenge" \$100/team
  - Sunday March 4<sup>th</sup> @ Sun National Bank Arena in Trenton, "NJ States" (*Varsity only*) \$200
  - Saturday March 10<sup>th</sup> @ Del Val College in Doylestown, PA, "DVC Gold Cup Cheer Classic" \$6/girl (33)**Or March 11<sup>th</sup>** @ Rider University in Lawrenceville, "Best of the Best Championship" \$100/team
  - **Discussion:** November Election
  - **Discussion:** NCLB Waiver
  - **Discussion:** Freshman Sports

**STUDENTS:**

1. Motion to approve the following field trips as listed.
2. + Motion to approve homebound instruction for the following:

Student ID#	Date
44171	Retroactive to 11/28/11-12/0/11

3. Motion to approve homebound instruction for the following:

Student ID#	Date
44089	Retroactive to 11/8/11-Present
00102	Retroactive to 11/23/11-12/5/11
42574	Retroactive to 10/8/11-11/1/11
00766	Retroactive to 9/22/11-Present

4. + Motion to approve the following out of district placement:

Student ID#	Placement	Date
#00836	St. John of God/Arch Bishop Damiano School	Effective retroactive to December 12, 2011 (Tuition and transportation costs will be the responsibility of the Audubon School District)

5. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 2011 meeting of the Board of Education.

**BUILDINGS AND GROUNDS:**

1. Motion to approve the following facility use requests, as listed:

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team
5. Harassment, Intimidation and Bullying Report

<b>BULLYING INCIDENTS REPORT</b>		
<b>SCHOOL</b>	<b># INCIDENTS</b>	<b># CONFIRMED</b>
HS	7	3
MAS	4	0
HAS	0	0

**BOARD COMMITTEES:**

- A. Alternate Sources of Funding: **Mr. Martin**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Bentley, Alternate, Ms. Brown
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mr. Martin, Mrs. Dawson, Alternate, Ms. Sullivan
- C. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Martin, Alternate, Mrs. Dawson
- D. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Bentley, Mrs. Cox, Alternate, Mrs. Hauske
- E. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Bentley, Mrs. Cox, Alternate, Mr. Martin
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Bentley, Alternate, Mrs. Dawson
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mrs. Dawson**
- K. AEF Representative: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

**PRIVATE:**

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:

Negotiations  
Student Matter

Reconvene at approximately \_\_\_\_\_ pm.

**ACTION AFTER CLOSED SESSION:**

1. Motion to approve the resolution by the Audubon Board of Education that the settlement of a lawsuit captioned **T.D. A MINOR BY S.D. VS. AUDUBON SCHOOL BOARD OF EDUCATION, DOCKET No. CAM-L-2132-10**, with payment to be made by ACE Insurance Company on behalf of the Board.

**PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.